



## DUTCH WUDC 2017 REGISTRATION POLICY

### OVERVIEW

Dutch WUDC 2017 will officially open registration on **28 March 2016 (Monday) at 10:00 (Central European Time)**. Registration, allocation and payment will occur according to the registration and payment policy outlined below. Dutch WUDC 2017 will have a team cap of **400 teams**. The registration fee for each debater and adjudicator is set at **EUR 470** per person and for each observer is set at **EUR 900** per person. All institutions are allowed to register up to **4 team spots, 4 judge spots and 3 observer spots**. The amount of spots allocated will be determined according to the registration policy.

### REGISTRATION TIMELINE

#### Institutional registration

14 Mar	Registration policy released
16 Mar	Announcements of break results and brackets for confirmation
<b>28 Mar 10:00 CET</b>	<b>Registration opens</b> Institutions must make a firm commitment for the number of teams, judges and observers that they desire.
<b>31 Mar 10:00 CET</b>	<b>Registration closes</b>
01 Apr	Tentative list released for first round of allocations
02 Apr	Final list released for first round of allocations
09 Apr	Extension application deadline for first round allocation deposit
14 Apr	Result announcement of extension applications
<b>02 May</b>	<b>Non-refundable deposits (50%) payment deadline for first round of allocations</b>
04 May	List of payments released Institutions that have not made deposit Institutions with successful extension applications
<b>11 May</b>	<b>List released of second round of allocations</b>
18 May	Extension application deadline for second round allocation deposit
23 May	Result announcement of extension applications
<b>11 Jun</b>	<b>Non-refundable deposits (50%) payment deadline for second round of allocations</b>
Jun	Rolling announcements of additional allocations 48 hours to confirm 10 July payment deadline for 100% of the registration fee
<b>10 Jul</b>	<b>Deadline for all full payments (10% surcharge for payments made after this date)</b>
Jul and Aug	Rolling announcements of additional allocations 48 hours to confirm 7 days for payment of 100% of the registration fee
Sep and Oct	Rolling announcements of additional allocations 48 hours to confirm 5 days for payment of 100% of the registration fee
Nov and Dec	Rolling announcements of additional allocations 24 hours to confirm 3 days for payment of 100% of the registration fee

#### Individual registration

01 Oct	Individual registrations open
15 Nov	Individual registrations close
15 Nov - Dec	Rolling individual registration for teams that were granted a teamspot after Nov 1.

#### Independent adjudicator registrations

Policy for **Independent adjudicators** will be released at a later date.



## REGISTRATION POLICY

The registration policy is in all substantive aspects similar to that used by WUDC Thessaloniki.

### Team Allocation Policy

1. A list of all institutions that have been recorded on the team tab of the past three WUDC (Thessaloniki, Malaysia, and Chennai) will be released, along with the average number of breaking teams from that institution at the past three WUDC.
  - i. The number of breaking teams will include breaking teams in all three breaks
  - ii. REC, UT Mara and University of Macedonia and members of the Debating Society of Greece will have the average of two of the past three tournaments, excluded the tournament they hosted.
  - iii. Israeli institutions shall have the average of their breaking teams at Thessaloniki, Chennai, and Berlin
2. Institutions will have a three-day window to submit requests for teams, judges and observers, after which a list of all the institutions who subject requests of teams will be made
3. Four Brackets will be created (sorted first by break average, and then randomly):
  - a) a break average of 1.5 or higher
  - b) a break average between 0.0 and 1.5
  - c) a break average of 0.0 that has attended any of the past three WUDC
  - d) a break average of 0.0 that has not attended any of the past three WUDC
4. Allocate 400 teams in descending order within brackets as follows until the team cap is exhausted:
  - i. All institutions receive their first team.
  - ii. Bracket A and B institutions receive their second team.
  - iii. Bracket A institutions receive their third team
  - iv. Bracket C institutions receive their second team
  - v. Bracket B and C institutions receive their third team
  - vi. Brackets A, B, C and D receive an additional team in the order of their average break rank.

### Institutional adjudicators

Dutch WUDC 2017 will enforce a strict '**n-1 judging requirement**'. This means that any institution that sends 2 teams must also send 1 judge and any institution that sends 1 team is not required to send an institutional judge. However, institutions will be able to note on the registration form if they wish to send additional judges. Your request will be catered to after the registration process has been completed and after we have ascertained our capacity to accommodate more institutional judges.

### Observers

Institutions may initially register up to 3 observers, until the demand can be quantified. If possible requests for more observer spots can be made at a later date.

### Scholarship programme

Announcement on scholarship funding will be made as soon as possible. Dutch WUDC 2017 is committed to offering a scholarship program, but wants to ensure that the program has full financial backing before starting the process.



## **PAYMENT POLICY**

### **Payments**

All payments must be made in full to:

IBAN: NL74SNSB0926154923  
BIC: SNSBNL2A  
Name: Stichting Dutch Worlds Debating Foundation

Please make sure the full amount is received by us. Any additional costs should be charged to the sender. If transactions via the regular banking system are impossible please inform us before the extension deadline.

### **Deadlines**

The deadlines published in our registration policy and timeline apply and will be strictly enforced, unless different payment deadlines have been agreed upon by the financial officer. A failure to meet a deadline may result in any of the following:

- It will be assumed allocated spots are no longer wanted and they will be reallocated to institutions still on the waiting list
- A surcharge will apply for spots that are paid for after the deadline.

All deadlines are set at 23:59 (CET) of their respective dates. By then the payment should be received or a proof of payment has to be sent, after which the payment should be received within 24 hours.

### **Surcharges**

Any institution that pays after their deadline will be charged a 10% surcharge. This surcharge will be calculated over the amount still owed on 23.59 (CET) on the day of the deadline.

### **Extensions**

If an institution is unable to pay before the deadline a payment extension can be requested. Please send this request to [finance@dutchwudc.nl](mailto:finance@dutchwudc.nl). The request should include the name of the institution, the deadline for which the extension is requested and a detailed motivation of the reasons behind the extension request. Requests should be made before the extension application deadline. Any request received after the deadline will not be dealt with.

### **Refunds**

In principle, any payments to Dutch WUDC are non refundable. If your institution can no longer attend Dutch WUDC 2017 replacements for the participants of your institution will be sought. When replacements for the participants from your institution have been found and full payment has been received, you will be refunded. If it is only possible to replace a part of the participants of your institution you will receive a refund corresponding to the payment for the replaced participants.

## **CONTACT**

For questions regarding registration please contact our registration officers at [registrations@dutchwudc.nl](mailto:registrations@dutchwudc.nl).

For questions regarding finance please contact our finance officer at [finance@dutchwudc.nl](mailto:finance@dutchwudc.nl).

For any other questions please contact [info@dutchwudc.nl](mailto:info@dutchwudc.nl) or send us a message via the [Dutch WUDC Facebook page](#).